

SOUTH GLOUCESTERSHIRE MINES RESEARCH GROUP

PRIVACY POLICY

This policy was agreed at the SGMRG Committee on 20 August 2018.

South Gloucestershire Mines Research Group (SGMRG) hold and process personal data about its members.

The data we hold is that provided by you on the SGMRG membership application form, and updated if you tell us of any changes.

We hold your name and address, whether you are an ordinary, honorary or correspondence member, your subscription history and, if you have told us your telephone numbers, email address and areas of mining interest. We keep this information whilst you are a member and for the year after the last year you pay a subscription.

We use this data to carry out the legitimate business of the Group, including notifying members of AGMs and EGMs and posting our newsletter. We also email members for whom we have an email address about SGMRG events, the events of organisations of which SGMRG is a member, and other mining related events in which we believe you may be interested.

We will not share or sell your personal data with or to anyone else.

We only store this information in locally-held computer files that are password protected. It will only be held by SGMRG committee members who need it to carry out the legitimate business of the Group. We create an email group so that some SGMRG committee members can send emails to members about the events set out above; this is done in a way which does not reveal email addresses to other members.

If you want to know what personal data we hold on you, you can write to the Membership Secretary who will send it to you. You can correct and ask for the deletion of the personal data. However, unless we hold your name, a postal or email address, and a record of whether you have paid your subscription, we cannot keep you as a member of the Group. If you are not satisfied with how we have handled your personal data, you can complain to our Membership Secretary or, ultimately, to the UK Information Commissioner.

This policy has been written to take account of changes to data protection legislation that came into effect on 25 May 2018. It will be reviewed annually at the first Committee Meeting of each calendar year.